

**Woomelang Trading Co-op  
Meeting 30 June 2013  
Woomelang General Store and Café**

**Present:**

|              |              |                     |
|--------------|--------------|---------------------|
| Tina Worrell | Cory Worrell | Christopher Worrell |
| Lisa Molina  | Les Knights  | Amy Annetts         |
| Trish Fraser |              |                     |

**Apologies**

|              |              |                |               |
|--------------|--------------|----------------|---------------|
| James Boal   | Jan Milliken | Natalie Ladner | Craig Gilmour |
| Jamie Ladner | Tim Ladner   |                |               |

**Meeting opened 19:54**

**1. Bank account**

Open an account with the Commonwealth Bank in Hopetoun: moved LM, seconded AA.  
2 Directors to sign. TF to collect documents for opening account on Thursday 1 August, Director's meeting 17:30 at café to complete documents for application.

**2. Requirement to appoint registered auditor**

TF to contact WHK in Hopetoun/Mildura and John Scarborough (TW to provide contact details) to find appropriate person, must be appointed by 5 August (within 1 month of incorporation). TF will also check through ASIC registers and accounting organisations. Findings to be discussed at Directors meeting Thursday 1/8, further followup Friday 2/8 as required.

**3. Replacement Director**

James Boal is on extended leave, unable to continue being director. TF nominated Lisa as Director, TW seconded. Carried. Directors are now Jan M, Lisa M, Trish F, Natalie L, Tina W.

**4. Outreach**

TF to deliver flyers to Store before Thursday 1/8 for delivery to letterboxes, handing to customers and for Christopher to take a couple on school bus to reach out to high school students.

LM will visit the Monday painting group and talk to them about the co-op; TF will visit Happy Scrappers and find out about the Craft group. Also need someone to approach the Men's Shed (possibly JM).

**5. Team Setup**

Short discussion of processes, teams and their areas of responsibility, to be continued at Working Bee and next meeting.

**5. Working bee**

Working bee to be held at 4 Carr Street shed on August 10/11, 1pm-4:30 pm both days. TF to contact Natalie and Craig to make sure timing is suitable. Members to spread the word (flyers, email, conversation).

**6. Business to come:**

Planning permit application for shed use; Insurance; Working with Children permits; rostering for adult supervision of under-18s; team setup, OH&S/WorkSafe.

**Next meeting:** Wednesday August 7<sup>th</sup>, 7:30pm at Café.

**Meeting closed 20:45.**